

MINUTES OF THE
MISSISSIPPI CHARTER SCHOOL AUTHORIZER BOARD
Special Meeting
Thursday, August 13, 2015

A special called meeting of the Mississippi Charter School Authorizer Board was held at 11:00 a.m. on Thursday, August 13, 2015, in Room 205 at the office of the Board of Trustees of the Mississippi Institutions of Higher Learning, located at 3825 Ridgewood Road, Jackson, Mississippi.

In attendance was:

Tommie Cardin, Chairman

Participating by teleconference were:

Krystal Cormack, Vice Chair

Dr. Bonita Coleman-Potter

Johnny Franklin

Chris Wilson

Executive Director Marian Schutte was also present at the meeting. Board Chairman Tommie Cardin called the meeting to order at 11:00 a.m., noting that a quorum of the Board was participating.

ITEM I. ADOPTION OF THE AGENDA

A. Adoption of Agenda

The Agenda was previously circulated to all Board members for review.

Chairman Cardin requested a motion to adopt the agenda, as presented.

MOTION: Mrs. Cormack

SECOND: Mr. Wilson

There being no discussion and following a roll call vote in favor by all members participating, the motion carried.

ITEM II. APPROVAL OF INVOICES

A. Approval of Invoices

Marian Schutte presented four invoices needing approved for payment in order to close out the 2015 fiscal year. Also presented was one invoice that will fall under the 2016 FY Budget. A list of those invoices was previously provided to the Board and is attached hereto as Exhibit A.

Chairman Cardin requested a motion for approval of the payment of the listed invoices.

MOTION: Dr. Coleman-Potter

SECOND: Mr. Franklin

Mr. Franklin requested further clarification of the Apple invoice in terms of it being for the purchase of a computer for a future employee. Ms. Schutte explained that there had been a significant amount of funds remaining in the 2015 budget assigned to commodities and office supplies/equipment. Those funds will not roll over to the following year so in order to expend as much of the funds as possible that were allocated by the 2014 Legislative session and not lose them, the purchase of this computer was raised at the June meeting during the discussion regarding re-working the budget for 2016.

Chairman Cardin stated that the discussion of hiring a future employee would be on the agenda for discussion at the September Board meeting.

There being no further discussion and following a roll-call vote in favor by all members participating, the motion carried.

B. Budget vs. Expenditures Report

Marian Schutte stated that a budget versus expenditures report had been provided to the Board members. This report outlines the areas in which the Board has excess funds remaining in its 2015 budget. She stated that in total there is \$5,897.09 remaining from the Board's \$250,000.00 legislative appropriation. Ms. Schutte made the recommendation to expend those funds by dividing \$5,800.00 equally and adding \$2,900.00 to each of the one-time start-up grants the Board is providing to the two charter schools opening this Fall, thus increasing the amount of those grants to \$22,900.00 each.

Chairman Cardin requested a motion to accept the recommendation of the Executive Director.

MOTION: Mrs. Cormack

SECOND: Mr. Wilson

Further discussion was had with regard to other areas in which to expend excess funds, and the topic of advertising or a public relations campaigning to better promote and explain to the general public the roles of charter schools was discussed. Chairman Cardin stated that he very much agreed with the need for the Board to do more work in this area and stated that it would be added as a topic for discussion on the September agenda.

There being no further discussion and following a roll-call vote in favor by all members participating, the motion carried.

ITEM III. PUBLIC COMMENT

None.

ITEM IV. NEXT MEETING

The next meeting will be held on September 2, 2015 in Jackson, Mississippi.

ITEM V. ADJOURNMENT

Chairman Cardin requested a motion to adjourn.

MOTION: Mr. Franklin

SECOND: Mr. Wilson

There being no discussion and following a roll-call vote in favor by all members participating, the motion carried.

The meeting adjourned at _____ p.m.

ADOPTED, this the 2nd day of September, 2015.



TOMMIE S. CARDIN, Chairman